

USU-Eastern Safety Committee

DETAILS

Date: September 20, 2016

Start Time: 12:20 pm

End Time: 1:35 pm

Location: CIB 208 and Blanding Small Conference Room

ATTENDEES

| Name | |
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| Juanita McEvoy | Lynn Archuleta |
| Cameron Mix | John Weber |
| Sherry Arellano | Kyle McArthur |
| Kyle Willis | Carl Burnside |
| Tana Christensen | Garth Wilson |
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AGENDA ITEMS

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| <p>New Business</p> | <ul style="list-style-type: none"> • Introduction of Committee • Review of Committee Tasks and Expectations <ul style="list-style-type: none"> ○ Full backing of Administration. ○ Consistently hold meetings with all members in attendance. ○ Prioritize the duties of the committee. ○ Form sub-committees if necessary. ○ Discuss actions to be taken and specify resources that are needed. • Review of Policy 337 <ul style="list-style-type: none"> ○ Detailed Safety Policy ○ Provides for the formation of the University Safety Committee, as well as our campus safety committee. ○ Provides detailed safety responsibilities for all levels of employees. ○ It was indicated that we need a procedure for reporting accidents on campus. • Review of Policy 342 <ul style="list-style-type: none"> ○ Workplace Violence Policy ○ Provides for the right to be protected from violence while on campus, or on campus business. Also forbids acts of violence. ○ Defines Workplace Violence ○ Defines resources that are available in event of a violent situation. ○ Defines the employee's response to real and/or potential acts of violence. ○ Provides for education and training as well as sanctions for threats or acts of violence. • Review of Recommendations 3 and 4 of the Gary Wixom Report <ul style="list-style-type: none"> ○ We will be discussing our goals for it next meeting. | |
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| Old Business | <ul style="list-style-type: none"> • Crisis Manager Update <ul style="list-style-type: none"> ○ Student Government is evaluating material in Crisis Manager and will report back in a week. ○ Evette Allen will be assisting the roll-out to all students when student government evaluation is complete. ○ Added the contact information for the Eagle Stress Line. ○ Juanita will meet with Garth to get Blanding’s plan ready • Building phone access lists <ul style="list-style-type: none"> ○ Access lists are complete and access to these numbers will be given to administrators, campus police and the appropriate building managers. • Review Building Marshall Assignments <ul style="list-style-type: none"> ○ Building Marshall Assignments are complete and training will begin as soon as possible. • Review of Campus Risk document <ul style="list-style-type: none"> ○ Addressed lighting issues and cross walk in front of CIB. ○ Greg Dart is considering ideas for a student safety campaign. This will help with crosswalk safety as well as other issues. ○ Police communication is being addressed well. | |
| Safety Activities | <ul style="list-style-type: none"> • Discussed issues with Chemistry room eye wash stations and Student Center stairs. Will report back on issues. • Garth Wilson is addressing crosswalk safety on Blanding campus with new four way stop. • Mid November, USU Hazardous Waste crew will be coming through Price and Blanding Campuses. <ul style="list-style-type: none"> ○ Cameron Mix is organizing list of waste before they arrive. ○ Departments need to consolidate any chemicals, paints/solvents, fluorescent light bulbs, batteries, or any other hazardous materials they may have for efficient travel off site. • In process of getting a work study student to help with hazard communication tasks (Safety Data Sheet updating). | |
| Review of Accidents | <ul style="list-style-type: none"> • Campus police, risk management, facilities will bring reports of accidents to discuss | |
| Report on Inspections | <ul style="list-style-type: none"> • Facilities will report on inspections | |
| Next Meeting | <ul style="list-style-type: none"> • Need to coordinate with John to make sure that we don’t schedule during Faculty Council. Next meeting will be in October. Meet monthly until organized then meet quarterly. | |