

USU-Eastern Safety Committee

DETAILS

Date: October 18, 2016
 Start Time: 12:30 pm
 End Time: 1:35 pm
 Location: CIB 208 and Blanding Conference Room

MEMBERS IN ATTENDANCE

<i>Name</i>	
Juanita McEvoy	Lynn Archuleta
Greg Dart	John Weber
Sherry Arellano	Kyle McArthur
Kyle Willis	Karl Burnside
Rachel Walton	

ADDITIONAL ATTENDEES

<i>Name</i>	
Eric Mantz	Tana Christensen

MEMBERS ABSENT

<i>Name</i>	
Gillan Bishop	Cameron Mix - excused
Garth Wilson	Larry Lee

AGENDA ITEMS

New Business	<ul style="list-style-type: none"> • Phone number for Campus Police <ul style="list-style-type: none"> ○ 5911 will dial all campus police phones. If there is no answer, it will then dial Price Dispatch. • Goals to address recommendations 3 and 4 of the Wixom Report <ul style="list-style-type: none"> ○ Two tasks are indicated in these items. Task 1 is to have a significant and comprehensive conversation concerning the meaning of both policies (USU 337 and USU 342) and how USU Eastern Administration and faculty (and staff) see their role in implementing campus safety policies. Task 2(a) is to create an initial report of safety concerns on campus 2(b) is to prepare a plan to implement an enhanced, comprehensive incident response plan for the campus that is consistent with policy 342. ○ Questions – do admin, faculty and staff understand the policies and what role to they have in respect to the policies. ○ Goals to address task 1: 	
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	<ul style="list-style-type: none"> ▪ Division and department meetings will be held to review policies 337 and 342, and provide a venue for a significant and comprehensive discussion about those policies, and the roles of faculty, staff and administration in campus safety policies. Also, each group will be tasked with developing an initial list of safety concerns in their respective areas. ▪ Faculty Senate, Staff Association and Council meetings will be held to further the significant and comprehensive discussion about roles of different groups in campus safety policy, and compile and enhance their lists of safety concerns on campus ▪ Surveys will be sent campus wide for the purpose of providing that same feedback in a written and anonymous form. ▪ A large, campus wide forum will be held to discuss roles and safety concerns. ▪ Results will be compiled and submitted to the Safety Council and Cabinet. ○ Goals to address Task 2 <ul style="list-style-type: none"> ▪ Use the information from the conversations and surveys to develop an Initial Report of Safety Concerns on campus. ▪ Following the development of the report, develop and implement an enhanced, comprehensive incident response plan. ○ By next meeting (Nov. 15th) policies should have been presented to both faculty divisions, staff association and to administration. ○ How do we reach part-time staff and adjunct faculty? 	
Old Business	<ul style="list-style-type: none"> ● Crisis Manager Update <ul style="list-style-type: none"> ○ After review by students, the download process for Crisis manager has been changed. It is now quicker and less cumbersome to download the app. Please load it and read through it and let Juanita know if there are any changes needed. 	
Safety Activities	<ul style="list-style-type: none"> ● Report from Cameron <ul style="list-style-type: none"> ○ HR will be the central point for reporting injuries. ○ HR will forward the reports to Cameron to determine if any follow-up is needed. 	
Review of Accidents	<ul style="list-style-type: none"> ● None to report 	
Report on Inspections	<ul style="list-style-type: none"> ● None to report 	
Next Meeting	<ul style="list-style-type: none"> ● November 15, 2016 at 12:30 	